

Minutes of Meeting

Subject: Ashford Rugby Club Committee

Date (Time): 13-Sep-2017 (19:00)

Minutes: John Heaver

Meeting Attendees		Distribution
John Norman	Dylan Tomkins	Committee
Charlie Vavasour	John Heaver	Web
Vicky Norman		
Mark Bowes		
Rhys Fussell		
Grant Willson		

Committee Minutes

Item	Date raised	Action	Owner
13/09/17.01	13-Sep-17	Apologies	John Norman
Neil Crossley-Roberts, Bob Jones, Danny Leech, Allan Ferries, David Burdon, Martin Briscall, Barbara Henderson			
13/09/17.02	13-Sep-17	Matters Arising	John Norman
Insurance monies partially received.			
Nothing else to report on matters arising.			
13/09/17.03	13-Sep-17	Administration	John Heaver
JH to confirm with BH that the GMS system is now up to date and fully populated			
VN RFU Registration should be fully working and Donna working on outstanding entitlements			
NCR should be at the club on the 17 th September to undertake checks on outstanding/new DBS requirements			
Nothing else to report on administration.			
13/09/17.04	13-Sep-17	Subscriptions	Barbara Henderson
Minis and Juniors are at a comparable level to last season. Still to get the girls subs in.			
Nothing else to report on subscription.			

13/09/17.05	13-Sep-17	Games Reports	Allan Ferries
<p>The season is now under way, and initial signs are encouraging. Both senior men's 1s and 2s have shown up well in pre-season friendlies.</p> <p>The 1s have got their league programme off to a good start, with a 60-0 away win over RBS. Competition for places is significant.</p> <p>The 2s had their last warm-up game on Saturday against Maidstone 2s and were unlucky to have to settle for a 12-12 draw following a late score by the visitors.</p> <p>The 3s have their first outing this Saturday, and have recently acquired two new fixtures – home and away against Tonbridge Juddians 5s who have joined their league.</p> <p>The Ladies XV are stronger in terms of player numbers and coaching back-up. A solid warm-up win against Beckenham was followed by last Sunday's trip to Canterbury where despite some good passages of play the team succumbed to a 44-19 defeat.</p> <p>The Girls are due to get their season under way, and numbers at training have been encouragingly high, although there is room for others to join.</p> <p>The Junior section has had its first round of games, with some notable results (U17s losing narrowly to Thanet, and U15s securing their first win against Cranbrook in several years).</p> <p>Numbers in the Minis are good and there is a real buzz around the club on Sundays.</p> <p>Pre-season training has proved popular and well-attended. The players have adapted to the new Coach's directions and fitness levels are of a high standard. Performances in pre-season warm-up have been good, notably the win against Canvey Island who play one level above us in the RFU structure.</p> <p>In terms of other Games-related activities:</p> <p>The Club may wish to reflect on the experience of the August rugby festival. There were a number of positives, and we may wish to consider how we can develop the concept for future seasons.</p> <p>The order for equipment for all sections of the Club has now been completed (last entry arrived today).</p> <p>Tuesday night selection is under way. All three senior men's teams look strong on paper and as others return from injury or non-availability, the competition for places will be strong. This is a healthy sign. We welcome the arrival of the new portakabins that will significantly increase dressing room capacity. Some fitting out is still required, but we look forward to having access to the new facilities.</p> <p>BeRugby magazine has approached the Club about attending the East Kent Festival which we are hosting in March. This will be a good opportunity to publicise the Club to a wider audience. Matt Parker is leading on this. We are looking to develop material on Games issues for the Club website. When our ideas have firmed up, I will seek the views of EC and other members before we go "live". My thanks go to Grant Burdon and Matt Parker for their assistance on this.</p> <p>A nearly full Club fixture list has been devised. There are a number of minor tweaks required at Junior and Minis levels and we await the final Girls fixtures details which should be available shortly. The intention is then to produce an A1 size sheet covering the whole Club on the noticeboard.</p> <p>The Games Committee will meet shortly for its first session of the season. This will be a good opportunity to pick up on any issues that need to be addressed early season, and identify any issues they may wish to raise with the EC.</p> <p>Nothing else to report on Games.</p>			

13/09/17.06	13-Sep-17	Bar / Kitchen Report	Julie Cromwell
Nothing to report on Bar.			
13/09/17.07	13-Sep-17	Welfare	Neil Crosslet-Roberts
NCR Still chasing on DBS certs etc on all age groups			
JH booked on the safeguarding course on the Second of October			
Nothing else to report on Welfare.			
13/09/17.08	13-Sep-17	VP's	Dylan Tomkins
VP's newsletter, tweets, Facebook and web page have been sent out.			
Nothing else to report on VP's			
13/09/17.09	13-Sep-17	Development	Charlie Vavasour
The new extension installation is well underway with the disabled ramps being installed next. The unit will give the club 4 additional changing rooms and a gym/rehab room. The unit should be ready mid to late October.			
The quotes for the additional carparking options are being chased.			
Nothing else to report on Development.			
13/09/17.10	13-Sep-17	Communication	Vacant
JH to invite Matt Parker to the next committee meeting. Also to setup a meeting with Matt and Anita to confirm process so they can continue the good work they have already started.			
Nothing else to report on Communications.			
13/09/17.11	13-Sep-17	Finances	Charlie Vavasour
Web Version			
A full copy of the minutes can be located behind the bar on request to any fully paid up member of Ashford Rugby Football Club.			
Nothing else to report on Finance			

13/09/17.12	13-Sep-17	100 Club	Mark Bowes
<p>Web Version</p> <p>A full copy of the minutes can be located behind the bar on request to any fully paid up member of Ashford Rugby Football Club.</p> <p>Nothing else to report on 100 Club.</p>			
13/09/17.13	13-Sep-17	House	John Norman
<p>Kitchen to be updated and revamped after the break in.</p> <p>Nothing else to report on House.</p>			
13/09/17.14	13-Sep-17	Sponsorship	David Burdon
<p>Where we are</p> <ol style="list-style-type: none"> 1. Invoices mentioned last month have largely been paid. The Ladies' sponsorships have also been paid. 2. New sponsorship for Under 9s secured from Innov8 Training. Owned by Neil Buckley. 3. New sponsorship for Under 15s agreed with Motorline Toyota. Invoice details received this evening. 4. In discussions with The Training Effect and Po Thai regarding sponsorship of the Mighty Thirds. Mark Bowes has said the MTs do not need new playing shirts. The sponsorships will cover other kit. 5. Have agreed an Aims Financial and Simply Clicks joint sponsorship of £500 +VAT for the U17s. Joe Lakin intends to inherit last year's 1st XV shirts. It has been suggested that the money will be spent on training tops. 6. I am intending to make sponsorships cash positive. As discussed last month when the individual items are costed many team sponsorships are cash negative. 7. I intend to publish a match programme for 1st XV home match on 30th September. Copy deadline is Monday 25th. I require the following inputs. <ol style="list-style-type: none"> a. Chairman's seasonal welcome. JN b. 1st XV Captain's message. RF c. A profile on the new coach, Chris Dengate. DB d. A profile on the two major sponsors. Photos with sponsors once shirts arrive. – Fitzmech and Stagecoach. DB and Social Media team. e. A full fixture list of 1st, 2nd, 3rd and Ladies' teams. AF <p>Nothing else to report on Sponsorship.</p>			

13/09/17.15	13-Sep-17	AoB	All
<p>CV – Presentation of ties to the under 13s</p> <p>MB – Parking needs to be addressed mid-week – JH to send an email to MH and MP</p> <p>RF – Has requested that 2 of the changing rooms be joined – JN to make arrangements for a door/opening be put in the wall post the portacabin works.</p> <p>VN – Ashford feed both visitors and home teams when they play at Ashford. Cranbrook under 15's didn't come into the club house post their loss on Saturday. JH will word a letter of complaint to Cranbrook for the lack of thought.</p> <p>VN – Would kindly ask that the juniors that they need to be clean and well presented in the club house if they wish free food. This means shirt and tie, not over a dirty rugby shirt and if not fully showered then at least hands to be washed. JH to send I reminder out to both minis and junior coordinators</p> <p>JN - Is investigating fencing and gates around the club house to help increase security.</p> <p>Nothing else to report on AoB</p>			
13/09/17.16	13-Sep-17	Meeting Complete: 21:31	Sign: