

## Minutes of Meeting

**Subject:** Ashford Rugby Club Committee

**Date (Time):** 21-Sep-2016 (19:00)

**Minutes:** John Heaver

Meeting Attendees		Distribution
John Norman	Mark Bowes	Committee
Jo Amner	Grant Burdon	Web
Dave Wing	Barbara Henderson	
Vicky Norman	John Heaver	
Charlie Vavasour		

### 1.1 New & Existing Actions

Item	Date raised	Action	Owner
<b>21/09/16.01</b>	<b>21-Sep-16</b>	<b>Apologies</b>	<b>John Norman</b>
Ian Foinette - Bob Jones – Martin Briscall – Rhys Fussell - Allan Ferries			
<b>21/09/16.02</b>	<b>21-Sep -16</b>	<b>Matters Arising</b>	<b>John Norman</b>
<p>The KRFU have posted a match official abuse report against the Ashford 1<sup>st</sup> team coach for alleged abuse on post the game with Folkestone on the 17<sup>th</sup> September 2016. The club is awaiting the KRFU before any further actions are taken.</p> <p>The club will supply hot chocolate and biscuits on a Sunday for the minis and juniors.</p> <p>JH will reach out to the current club sponsors to keep them informed of the sponsorship situation.</p> <p>JH to talk to AF ref the games committee meetings and to try to bring them back into a formal meeting format.</p> <p>No other matters arising.</p>			

<b>21/09/16.03</b>	<b>21-Sep -16</b>	<b>Administration</b>	<b>John Heaver</b>
<p>JH ask if BH and JA had RFU access yet. BH still needed the email from NCR which JH will chase with him. JA has limited sporadic access which she is leasing with the RFU to resolve.</p> <p>No other administration issues.</p>			
<b>21/09/16.04</b>	<b>21-Sep-16</b>	<b>Subscriptions</b>	<b>Barbara Henderson</b>
<p><b><u>Subscription Costs</u></b></p> <p>Men &amp; Ladies 21 and over = £240.00</p> <p>Men &amp; Ladies 18 to 21 = £120.00</p> <p>Juniors &amp; Minis = £80.00</p> <p>Pay as you go = £10.00 21 and over per game, £5.00 18 to 21 per game</p> <p>Full list of club players/members should be ready for the next committee meeting.</p> <p>232 Minis and Juniors.</p> <p>26 Girls</p> <p>55 Men</p> <p>15 Ladies</p> <p>Nothing else on subscription</p>			

21/09/16.05	21-Sep -16	Games Reports	Allan Ferries
<p>Highlights</p> <ul style="list-style-type: none"> <li>* Season under way for senior sides.</li> <li>* Captains in place in all senior sides, but there has been a change</li> <li>* Coaches in place for 1s, 2s and Ladies; and all Junior sides. Still need to increase support to Girls' age groups</li> <li>* Good opening to season by Minis – numbers healthy.</li> <li>* Some steps in place to increase number of referees, but more still to do</li> <li>* Main issue is around developing a cadre of Duty Managers.</li> </ul> <p>Background</p> <p>The season is now under way across all sections of the club:</p> <ul style="list-style-type: none"> <li>* The 1st XV have lost their opening two games but against stiff opposition. This Saturday, they play away to Park House, where a win will help to claw back the -10 points imposed by the RFU;</li> <li>* 2nd XV got off to a good start with a 29-5 away victory over Tonbridge Juddians 4s. The team was a good balance of experienced and younger players, something we must seek to maintain across the season</li> <li>* 3dr XV secured a similar result against Tunbridge Wells 4s away, winning by 28-12.</li> <li>* Ladies XV played at Canterbury on Sunday, running their hosts close before going down by 15-5. Canterbury fielding a much larger squad of players and we must work to increase the number of women players so that we can compete effectively</li> <li>* Junior sides are starting their seasons, and overall numbers are healthy</li> <li>* Girls sides have also started their seasons. 15 girls took part in the Kent Trials.</li> <li>* The Minis had a successful registration day, with numbers showing a healthy increase. In the U-6 age group, we had 24 newcomers trying rugby for the first time.</li> </ul> <p>In terms of appointments, we have captains in place for all senior men's teams, and the Ladies team. There has been one change in captancy since the AGM. Will Welsh has been selected as a 1st XV regular, and to provide continuity to the 2s, he has stepped down from the captancy to be replaced by Ben Jones.</p> <p>We have coaches in place for Men's 1s and 2s and the Ladies. Similarly we have good coverage for the Junior and Minis sections. The one area where more support is needed is with the Girls Age Groups. There has been a good initiative led by Martyn Hodge to recruit more club referees, although this will take a number of weeks to come to fruition. This is an issue where we need to maintain efforts across the board, so that we can develop a larger group of volunteers, thereby reducing the demands placed on any one individual.</p> <p><b>Junior's Report</b> – No Junior's report</p> <p><b>Mini's Report</b> – No Mini's report</p>			
21/09/16.06	21-Sep -16	Bar Report	Vacant
<p>No Bar report</p> <p>Vicky to send out job description.</p>			

<b>21/09/16.07</b>	<b>21-Sep -16</b>	<b>Welfare</b>	<b>Jo Amner</b>
No Welfare report as Jo is still not able to gain access to the RFU web site			
<b>21/09/16.08</b>	<b>21-Sep -16</b>	<b>VP's</b>	<b>Dylan Tomkins</b>
Dylan to report back to the committee on how we can encourage VP's back to continuing to support the club			
<b>21/09/16.09</b>	<b>21-Sep -16</b>	<b>Development</b>	<b>Charlie Vavasour</b>
<p>Charlie said detailed plans have been sent to ABC for the full planning permission grant for the club extension.</p> <p>Repairs to the road and new sleeping policeman are now in place.</p> <p>The pot holes in the care par are being addressed.</p> <p>No other development matters.</p>			
<b>21/09/16.10</b>	<b>21-Sep -16</b>	<b>Communication</b>	<b>Grant Burdon</b>
<p>Grant will update the web site to reflect current events</p> <p>He will also tasked himself with updating the committee with a template for age group pages.</p> <p>Also he will setup a "VP" and "Hon Sec" web pages for publication of VP news and vetted minutes'.</p> <p>No other communications</p>			

<b>21/09/16.11</b>	<b>21-Sep -16</b>	<b>Finances</b>	<b>Bob Jones</b>
<p>I apologise that I am not able to attend Wednesday's meeting.</p> <p><b><u>Committee eyes only</u></b></p> <p>Balances of Club bank accounts at 20 September for Executive Committee only</p> <p>Business A/c £16668.04</p> <p>Subscriptions A/c £4400.15</p> <p>Sponsorship A/c £1168.17</p> <p>Development A/c £20577.36</p> <p>The beginning of a new season and as you would expect there has been significant activity in the Club's bank accounts since the last committee meeting. The Beer Festival was a qualified success. Although takings were down on last year, we were able to cut some of the costs of the event with the overall result that the Club made a small profit on the weekend. On line sales were just over £1000. There are still some invoices to be received but the best guess, having adjusted for stock and estimated VAT is a profit when some sponsorship is received in the region of £3.5 - £4k. Whether this gives us a platform to continue with the event next year in view of the work involved and the support from members is perhaps a discussion for another day.</p> <p>Registration of minis and juniors is going well and Barbara's organisation is already showing an increased stream of standing order subscriptions into the bank.</p> <p>There is expenditure still to be paid from the beer festival of around £6k and we have other creditors mainly for kit and equipment purchases. The RFU have taken some £6.5k by direct debit from our a/c for Autumn International tickets but there is part of that still to be paid by members. Because of the level of activity in the business a/c it is difficult to provide an accurate assessment of the current balance in the business a/c but I would hope to provide a more accurate assessment at next month's meeting when the beer festival expenditure has fully worked its way through the system.</p> <p>Much of what was being held in the Sponsorship a/c has been used for kit purchases so that shows a large decrease from last month.</p> <p>I have heard nothing from our new accountant so I will get on to him next week when I get back.</p>			
<b>21/09/16.12</b>	<b>21-Sep -16</b>	<b>100 Club</b>	<b>Mark Bowes</b>
<p>Nothing to report</p>			
<b>21/09/16.13</b>	<b>21-Sep -16</b>	<b>House</b>	<b>John Norman</b>
<p>Club house mangers role is vacant but there may be a valued club member willing to take on the role.</p> <p>Nothing else to report</p>			

<b>21/09/16.14</b>	<b>21-Sep -16</b>	<b>Sponsorship</b>	<b>TBC</b>
Sponsorship – still no volunteers to tack on the role. John H to contact the current 22 club Sponsors to be kept informed and looked after if we are to retain them.			
<b>21/09/16.15</b>	<b>21-Sep-16</b>	<b>AoB</b>	<b>All</b>
Around the table for any other business TBC			