

Minutes of Meeting

Subject: Ashford Rugby Club Committee
Date (Time): 16-Aug-2017 (19:10)
Minutes: David Burdon and John Heaver

Meeting Attendees		Distribution
John Norman	Martin Briscall	Committee
Charlie Vavasour	Allan Ferries	Web
Vicky Norman	John Heaver	
Danny Leech		
David Burdon		
Barbara Henderson		

Committee Minutes

Item	Date raised	Action	Owner
16/08/17.01	16-Aug-17	Apologies	John Norman
Neil Crossley-Roberts, Bob Jones, Mark Bowes, Dave Wing			
16/08/17.02	16-Aug-17	Matters Arising	John Norman
<p>Break-in. The Chairman and Dave wing have met the insurance assessors. They have accepted liability. A schedule of upfront costs has been supplied. Quotes are being received for the repair work.</p> <p>Work commences on Monday. We need to kitchen to be serviceable for the Dog Show weekend.</p> <p>RFU Accreditation has been suspended. Neil Crossley and Barbara Henderson are working on the GMS system. As a result of suspension, the RFU will not support the Ladies Event.</p> <p>Nothing else to report on matters arising.</p>			

16/08/17.03	16-Aug-17	Administration	John Heaver
<p>We have received a reply from Southern Water ref the permission to undertake the spraying of the grounds to keep the Japanese Knotweed.</p> <p>Entertainment Sub-Committee – looking for anyone heard of this! The objective is to bring in new members. To arrange profitable events.</p> <p>Nothing else to report on administration.</p>			
16/08/17.04	16-Aug-17	Subscriptions	Barbara Henderson
<p>RFU GMS system fully up to date with the exception of the senior men.</p> <p>Subscriptions there are new forms are behind the bar.</p> <p>Nothing else to report on subscription.</p>			
16/08/17.05	16-Aug-17	Games Reports	Allan Ferries
<p>Fixtures. We need to get these on the website.</p> <p>Complete fixture list will be put on an A1 board in the lobby. The girl's fixtures remain outstanding.</p> <p>The games committees have been poorly attended. A new format will be introduced. A strategic meeting will be held early season. This will cover the building blocks of the playing side of the club. There will a follow-up meeting mid-season and a review meeting at the end of the season. The rest of the time communication will be by email. Each week Allan Ferries will send out a Monday morning email. A spokesperson will be needed for each section prepared to have an in-depth discussion regarding their plans. This will include progression planning for their team and individual players. In that the club committee has a better understanding of what is really happening in each team.</p> <p>DB – Raised matter of the new laws for the 2017/18 season and asked whether the players were prepared for their implementation.</p> <p>DL – Reported that the new coach was doing a good job. Players were much fitter. The numbers of players attending training were very good. The sessions in the Canterbury sandpit were very good. Pre-season matches organised vs Canvey Island and Cliffe.</p> <p>Nothing else to report on Games.</p>			
16/08/17.06	16-Aug-17	Bar / Kitchen Report	Julie Cromwell
<p>Julie has asked about the possibility of a barrel hoist for the cellar – JN going to look into costs.</p> <p>Nothing else to report on Bar.</p>			

16/08/17.07	16-Aug-17	Welfare	Neil Crosslet-Roberts
<p>NCR Still chasing on DBS certs etc on all age groups</p> <p>Nothing else to report on Welfare.</p>			
16/08/17.08	16-Aug-17	VP's	Dylan Tomkins
<p>VP's newsletter to be sent out in the next few weeks.</p> <p>Nothing else to report on VP's</p>			
16/08/17.09	16-Aug-17	Development	Charlie Vavasour
<p>The new extension installation should be here for the beginning of September.</p> <p>CV – Additional carparking options under review. AF has asked for time lines – JN chasing</p> <p>Nothing else to report on Development.</p>			
16/08/17.10	16-Aug-17	Communication	Vacant
<p>Grant Burdon has stood down from communications role. He will still manage the Fireworks event.</p> <p>Paul Wright will manage the main club website as well as social media.</p> <p>The safeguarding and H&S policies have been bought to the front page of the web site.</p> <p>Nothing else to report on Communications.</p>			

16/08/17.11	16-Aug-17	Finances	Bob Jones
<p>Web Version – Full version available on request from Hon Sec or behind the bar to all paid up members.</p> <p>Nothing else to report on Finance</p>			
16/08/17.12	16-Aug-17	100 Club	Mark Bowes
<p>Web Version – Full version available on request from Hon Sec or behind the bar to all paid up members.</p> <p>Nothing else to report on 100 Club.</p>			
16/08/17.13	16-Aug-17	House	John Norman
<p>DL mention about the cleaning on the changing rooms etc. VN will follow up with the cleaner</p> <p>Club much busier in the off-season than in previous years.</p> <p>Dog Show next weekend.</p> <p>16th September U13 pre-match lunch. Ian Foinette will present ties.</p> <p>VP Lunches organised for 30th September, 9th December and 24th March.</p> <p>Ladies lunches organised for 21st October and 17th February.</p> <p>4 league dates are currently spare. 6th and 27th January and 3rd and 10th of March.</p> <p>Coach's lunch, joint Sponsors and 100 Club lunch. DB to liaise with Mark Bowes. There will be a £5 charge for the Coach's lunch.</p> <p>Do the players want a breakfast on match days. DL to communicate to players.</p> <p>Nothing to report on House.</p>			

16/08/17.14	16-Aug-17	Sponsorship	David Burdon
<p>Web Version – Full version available on request from Hon Sec or behind the bar to all paid up members. Invoice raised for the following Sponsors</p> <ul style="list-style-type: none"> • Fitzmech • Aims • BodyToning PT • Talent Digital • Simply Clicks <p>Other Sponsors are</p> <ul style="list-style-type: none"> • Stage Coach, Women’s section – Not sure of status • Motorline Toyota, U15’s team – Invoice to be raised • Mitsubishi – DB has contacted <p>Nothing else to report on Sponsorship.</p>			
16/08/17.15	16-Aug-17	AoB	All
<p>JH - to make slight amendments to the AGM minutes.</p> <p>JN - to talk to Norton Knatchbull about better relationship around training and grounds.</p> <p>DL - is it possible to get 1st aider for each senior side. JN – RFU do offer courses, applicants needed.</p> <p>DL - The referees room needs sorting out and not used as a store room.</p> <p>VN – Spring Ball date set as 12th May, committee agreed date. Payment plans will be setup for ball.</p> <p>VN – CLUB awards day the 13th May.</p> <p>VN – Age groups will be asked to help with appropriate roles.</p> <p>CV – ties to be ordered for the under 13s Awards</p> <p>JN – The bank holiday rugby festival will have 2 teams playing, a disco on the Saturday night and a chance to see the boxing.</p> <p>Nothing else to report on AoB</p>			
16/08/17.16	16-Aug-17	Meeting Complete: 20:40	Sign:

